



Coaches Handbook: BAYS Travel

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Adult / Coach Requirements

In order to coach, assistant coach or help with an NSC team in any way, ALL adults must complete ALL registration steps and requirements.

No coach is permitted to step on the field with a team until all steps are complete.

Coaches cannot be added to an official roster without being registered AND in compliance with all MA Youth Soccer Adult Registration requirements.

GotSport Registration

Coaches required to register on GotSport each individual season (Fall, Spring)

Used for team/roster management

MA Youth Soccer Adult Registration

Annual requirements for each 'soccer year' e.g. Fall 2020 – Spring 2021

Register for Fall 2020-Spring 2021 year via US Soccer Connect Registration Portal

Manage your requirements via the US Soccer Connect Login Portal

Receive your Adult Registration Credentials Lanyard

Background Check / CORI (automatic upon US Soccer Connect Reg.)

Upload Photograph (headshot only)

Complete SafeSport Training OR Annual refresher

Complete CDC Concussion Training

No coaches are permitted to coach until all steps are complete and in possession of their 2020-21 lanyard

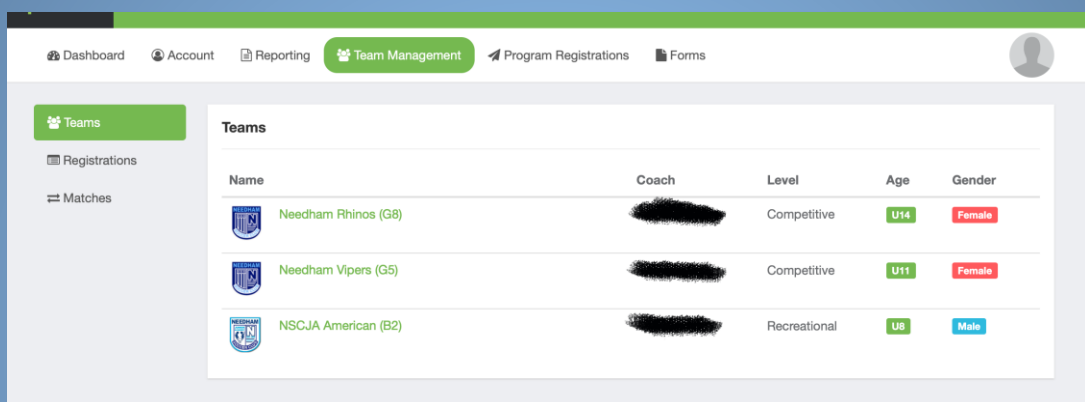
 Click Here For Full Coach Reg. Instructions 



Roster Management

GotSport no longer uses "Team Logins". You can access your team information and view your players and contact information all within your personal GotSport account.

To login to your account, go to system.gotsport.com 



Within the "Team Management" section of your account, you can find information related to any team(s) for which you are assigned as Coach / Asst. Coach. Simply click into the relevant team to view information.

Official Rosters & Passcards

Club registrar will provide a PDF copy of your official roster ahead of your first game.

Coaches must present 2 printed copies of the official roster at each game.

Only players and coaches that are listed on your official roster may participate or be on the sideline for a game. Strictly no guest players or coaches.

Pass cards are required for the Spring Season Only, and only for MTOC eligible teams (teams in grades 6-12, and playing in BAYS division 1 & 2). Players for these teams should upload a clear headshot photograph to their GotSport profile.

NSC will provide official pass cards, required at check in alongside the official roster for all Spring games for relevant teams.





Field Use

The scheduling of field resources is one of the most time consuming and difficult tasks we must accomplish each season. These shared facilities are used by all Needham Public School athletic teams, after school programs as well as numerous other Needham youth and adult organizations!

Please follow all NSC guidelines on field use, including, but not limited to the below.

- NSC field use is only permitted during the club's official permitted times. These time can change throughout the year.
- Head coaches may request a preferred practice day, but not field. Preferred days are not guaranteed.
- Teams are not permitted to begin using fields until confirmed by the club
- Teams are assigned to a specific field for practice. However, coaches are asked where possible to be mindful of wear and tear, and rotate to open space.
- Avoid using goalmouths. Move goals if necessary, and make use of areas of field outside of the field lines.

Schedules, once released can all be found on the *Schedules* tab at www.needhamsoccer.com Game Schedules are found at www.bays.org

[CLICK HERE](#)





Field Status / Notifications

Latest field status information is always available via our website – www.needhamsoccer.com. It is recommended you double check before any practice or game, particularly in adverse weather conditions.

To Receive Notifications:

Monday – Friday:

Sign up for “Notify Me”, a town service, which will automatically email you latest field status updates by around 3pm each day – [Sign Up HERE](#) for “Notify Me” ^

Weekends:

NSC will make judgements on field closures on weekends during the season. Notifications are sent via “Status Me” text and email service – [Sign Up HERE](#) for “Status Me” ^

Share Both Services With Your Teams

Field Closures

Field Status is NOT open to interpretation. When a field is CLOSED, no use of the closed field, or surrounding area is permitted.

If Thunder/Lightning occurs, clear ALL fields immediately & For 30 minutes after the latest occurrence. Do not stand under trees or light poles.

If a field status is “open” but you arrive to find standing water, coaches should cancel the game.





Rescheduling A Game

Play the Schedule wherever possible, and avoid rescheduling unless absolutely necessary. If unavoidable or weather related, you as coach should take the initiative to find a new date and time.

Any known reschedules, should always be preponed (played before the originally scheduled date).

How To Reschedule A Game (as home team)

1. Email admin@needhamsoccer.com to obtain 3 possible dates/times
2. Offer dates to opponent and confirm
3. Inform admin@needhamsoccer.com of chosen date to lock in field and request referees.
4. Admin will finalize and update the BAYS schedule with the new date/time/field

For Away Games Work With Your Opponent

If for any reason a game is cancelled / moved/ postponed, inform admin@needhamsoccer.com as soon as possible.

Failure to inform, means referees will show up for the game (and need to be paid), a field goes unused and a club fine from BAYS





Sportsmanship & Zero Tolerance

Good Sportsmanship

Needham Soccer Club, and the BAYS league value good sportsmanship extremely Highly. Part of such sportsmanship includes ensuring players from both teams have a positive experience and develop a love of the game.

No team should be running up scores against an outmatched opponent. A 5 goal differential will cause an automatic alert to BAYS and Club Presidents.

Click here to learn some strategies on keeping the score down in lopsided games.



Zero Tolerance

NSC expects all coaches to conduct themselves professionally and respectfully towards all referees, opposing players, coaches, and fans, as well as to your own players and fans.

As a coach, you are responsible for the behavior of yourself, your other coaches, your players and team parents.

Coaches / Asst. Coaches

May not address referees -NO yelling, complaining, appealing, or gestures to, or about referees and AR's, opposing players, coaches or fans.

Players

May ask a valid question to the referee, but must not otherwise engage in dissent or harassment of game officials or opposing players/fans.

Parents / Spectators

May not not address or yell at referees, opposing players or coaches to harass, complain, appeal, or gesture before, during or after games.

Click Here For Full BAYS Zero Tolerance Policy





Zero Tolerance Continued

First and foremost, ensure asst. coaches, players and families are all aware of Zero Tolerance expectations

Dealing With Zero Tolerance Violations:

- During The Game

- Be proactive – pull an offending player from the game, address parents/spectators directly. Ask them to leave if they cannot keep their emotions in check!
- Remind offending coaches/players of the Zero Tolerance rules

Dealing With Zero Tolerance Violations:

- After The Game

If an incident occurs, that you know or feel may have been a ZT violation, be proactive and let us know, whether you were the offender, a victim or witness to a violation. It is always better to self-report and allow us to be ahead of any such situation.

NSC will be notified of any ZT violations involving one of our teams.

Contact BAYS Director, Boys/Girls Director or President, or VP – [CLICK HERE](#)

In all cases, come to the NSC board if you need help addressing a situation.

Be an adult, lead by example and treat everyone with respect!





Weekly Game Best Practices

1. Early in the week check the BAYS website for your upcoming game location and time.
2. If you are the home team, wait until midweek in case any field changes, but reach out to your opposing coach.
3. Confirm with your opposing coach logistics, any parking issues, field rules (including the no dog rule in Needham, and no food rule on turf fields).
4. Remind opposing coach that NSC take Zero Tolerance very seriously
5. If you are the away team, reach out to opponent if you have no heard from them by midweek. Confirm details of the game.
6. Share necessary details with your team parents
7. Arrive early for the game to greet your players and be ready to run warm ups. At least 30 minutes pre-game is recommended
8. Coach the game!
9. Post-game: Report score to section captain





Coaching Resources

Needham Soccer Club fully supports the development of all our coaches, through ongoing formal and informal coach education opportunities.

Coaching Courses

We encourage all our coaches to take the relevant grassroots course(s) for the age group you are coaching.

Any course fees are reimbursed by the club

[LEARN MORE](#)



Informal Education

We also provide a range of other resources for coaches in the “coaches corner” section of our website.

Including: practice plans, coaches toolbox, MA Youth Soccer resources and more.

[VISIT COACHES CORNER](#)



On Field Coach Education

NSC utilizes professional coaches from **New England Revolution Academy**, including a full time Director of Coaching – Matt Murray to support our volunteer coaches over the course of the season. Utilizing professionally developed, age appropriate curriculum of training activities, best practice policies and guidelines from US Soccer, Mass Youth Soccer and the New England Revolution Academy, our volunteer coaches are given numerous chances to connect, learn & grow as a soccer coach every season!

Each Season our partnership with the NE Revolution Academy allows for professional coaches from their staff to come to Needham to work with NSCCL Teams on a rotational basis. Beyond the Saturday Clinics, Rev's Coaches will be assigned throughout the season to work with every team at least once! Rev's Coaches will work with you to run the session for your team.





Drivn App: Coming Soon!

Launching Fall 2020, we will be introducing a brand new club wide communication app that will be available to all our coaches and families to assist you in managing your season.



The *Drivn* app, allows coaches to connect with their teams with various features including:

- Team and Club Calendar
- Attendance planning/tracking
- Messaging
- Latest Club news and announcements

Stay Tuned For More Information!





Pre- Season Checklist

- ☐ Complete your NSC (GotSport) and MA Youth Soccer Adult Registration requirements
- ☐ Ensure co/asst. coaches are also up to date with requirements
- ☐ Coaches must have lanyard BEFORE beginning to coach
- ☐ Send welcome message to team and communicate practice schedule along with Zero Tolerance expectations
- ☐ Print copies of official roster, 2 copies needed for each game
- ☐ Share your entire season game schedule with your team. Find out if you have any major conflicts (religious holidays, vacation, tournaments). Proactively prepone games if needed.
- ☐ Familiarize yourself with website, philosophies and coaching resources – www.needhamsoccer.com
- ☐ Assign your team “Covid Coordinator” (Fall 2020 season)
- ☐ Download *Drivn* App
- ☐ HAVE A FANTASTIC SEASON!





Staff & Key Contacts



Mark Miskin

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Covid Safety Officer

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Matt Murray

Director of Coaching
Assistant Covid Safety Officer



Mark Beaumont

Administrator / Registrar
Field Scheduler
Referee Scheduler (BAYS & NSCCL)
Assistant Covid Safety Officer

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