# **Weekly Process For Game Assignments**

#### Monday – Thursday AM

Check the NSCCL Game schedules for the upcoming weekend on the website <a href="http://events.gotsport.com/events/Default.aspx?EventID=66090">http://events.gotsport.com/events/Default.aspx?EventID=66090</a>

Email <a href="mailto:nscclrefassignor@needhamsoccer.com">nscclrefassignor@needhamsoccer.com</a> with your availability/desired games.

NOTE: We only use refs for U10 and U12 division. No refs required at U7/8.

### **Thursday PM**

By Thursday afternoons you should have been assigned any games for the coming weekend. You will receive a separate email for each game you have been assigned, from the name Maura Steeves. Check the game times and ensure you are still available, and the email will ask you to accept the game in gotsoccer. This is an important step, as the ref assignor needs confirmation that the game is covered.

If for any reason you are unable to take an assignment, notify the ref assignor by sending an email to <a href="mailto:nscclrefassignor@needhamsoccer.com">nscclrefassignor@needhamsoccer.com</a>.

Please try to get into the habit of accepting/rejecting the game by Thursday evening to allow time us to find a replacement.

#### Saturday/Sunday

Referee The Game! Remember to update the score afterwards in GotSoccer. If you have any issues doing so, send the score to <a href="mailto:nscclrefassignor@needhamsoccer.com">nscclrefassignor@needhamsoccer.com</a>. Reporting the score is an important step, and you need to do so for each game in order for the game to be 'complete' (and for you to get paid for the game)

## **Other Guidelines**

- For your best chance of getting games/more games try to give more options to the assignor. This won't always be possible depending on your own schedules, but can help.
- Try to get in the habit of checking your assignments as per the process above. If a game hasn't been accepted, the assignor is left unsure of whether the ref will show up or whether a replacement is needed and you may lose the game. If picking between 2 referees for an assignment, the assignor is more likely to go with a ref that is likely to be responsive and confirm the game, over one that may not.
- Some weeks we will have an abundance of referees and not enough games for the demand. The ref assignor will try to remain fair while insuring all games are covered. If one week you are not given an assignment, then you will be top of the pile the following week if you request games again.
- If you have any questions, or face any issues as a referee over the season email <a href="mailto:nscclrefassignor@needhamsoccer.com">nscclrefassignor@needhamsoccer.com</a>